



No. F. 2(9)/2023-24/NDMA (Proc)  
Government of Pakistan  
National Disaster Management Authority  
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**“EMERGENCY TENDER NOTICE”**  
**FOR HIRING CARGO AIRCRAFT FOR RELIEF OPERATION TO PALESTINE**

National Disaster Management Authority (NDMA), Islamabad intends to invite applications from reputed Air Cargos for relief operation to earthquake affectees of Palestine. The detail is as under:-

Sr	Route	Load capacity
a.	Aircraft Boeing (B747), Islamabad to El Arish, Egypt.	100 Tons per sorties

2. Interested Air Cargos Companies must be registered with Income & Sales Tax Departments. The bidding documents, instructions / terms & conditions may be downloaded from NDMA ([www.ndma.gov.pk](http://www.ndma.gov.pk)) and PPRA website. Pay order amounting to Rs.5,000/- (non-refundable) in favour of Director (Procurement), NDMA should be deposited at the time of submission of documents/ bids as tender fee. The documents must reach the undersigned before 1100 hours on **23<sup>rd</sup> October, 2023** which will be opened in the presence of bidders on the same day at NDMA Office **at 1130 hours**.

**Director (Procurement)**  
**Islamabad**  
Tel: +92519030854

## TERMS & CONDITIONS

### HIRING OF CARGO AIRCRAFT FOR RELIEF OPERATION FROM PAKISTAN TO Palestine

1. **Tender Identification Number** TENDER No. **03/Air Transport/2023-24.**
2. **Title:** Hiring of Cargo Aircraft for Relief Operation to Palestine.
3. **Procuring Agency:** National Disaster Management Authority, Islamabad
4. **Method of Procurement/ Services** **Single Stage Two Envelope method**
5. **Last Date & Time for Submission of Applications:** **23<sup>rd</sup> October, 2023** at 1100 Hours.
6. **Opening Date & Time:** **23<sup>rd</sup> October, 2023** at 1130 hours.
7. **Opening Address:** Conference Room, National Disaster Management Authority, ERRA Complex, Murree Road, Opposite Margla Town, Islamabad.
8. **Time Period of Contract:** Till the completion of the relief operation.
9. **Rejection of Applications:** Application on following grounds will be rejected:-
  - a. Incomplete and conditional applications will be rejected forthwith.
  - b. Applications received after due date & time of submission will not be accepted.
10. **Earnest Money:** The Air Cargo Companies will be required to deposit earnest money/ bid security @ 2% of the total bid value at **Financial Proposal.**
11. **Other Terms & Conditions**
  - a. Firm(s) will be responsible to communication flight timings (ETAs and ETDs) at both arriving and departing Airports
  - b. Firm(s) will be responsible to get the landing slots available at destination airports according to the NDMA's planned flights schedule.
  - c. Firm(s) will be responsible to make available the cargo aircraft within 12 – 24 hours' notice / intimation by NDMA
  - d. In case the firm(s) fail to provide / position the required number of aircrafts as per the NDMA's planned flights schedule, NDMA reserves the right to hire any other agency to undertake the planned aircraft sortie.

- e. Firm will inform about cargo handler terminal at Islamabad airport 12 – 24 hours before flight so that cargo could be placed at respective terminal.
- f. Ground & Cargo handling will be responsibility of firm(s).
- g. Firm(s) will be responsible in case of any damage to items during loading, offloading & transportation.
- h. In case of unsatisfactory services in any manner, NDMA reserves the right to take any action including withholding payment and blocklisting of the firm(s).
- i. Payment invoices will be submitted along with GST invoice within one week of delivery.
- j. Payment will be processed after receiving of satisfactory deliver report of each cargo consignment.